

Sample marking sheet for writing task 2
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 Venezuela

Writing: Task 2

Name:		Date:	
Topics	Issues	Positive	Needs attention
Ideas and supporting arguments	Topic / Task		
	Main Issues identified at beginning		
	Clear, justified paragraph structure		
	Topic sentence in each paragraph		
	Ideas in supporting sentences: ✓ Relevant ✓ Consistent, easy to understand ✓ Clearly presented, sufficiently developed ✓ Give adequate attention to all aspects of topic		
	Conclusion: ✓ Summarises main points ✓ Indicates argument ended		
	Essay right length		
Clarity of message	Register appropriate		
	Ideas relevant to topic		
	Text: ✓ Easy to understand ✓ Logically organised ✓ Contains appropriate paragraphing ✓ Contains relevant cohesive devices Errors have minimal effect on message		
Vocabulary and syntax	Varied and accurate set of vocabulary including: ✓ Word formation ✓ Phrasal verbs ✓ Idiomatic expressions ✓ Collocations ✓ Fixed expressions		
	Varied and accurate use of structures including: ✓ Verb constructions ✓ Relative clauses ✓ Sentence types ✓ Active and passive voice ✓ Conditionals ✓ Infinitives and gerunds ✓ Prepositions ✓ Articles		
Other			